



# PRESBYTERY of PHILADELPHIA

## CONTRACT FOR SUPPLY PASTOR

The Session of the \_\_\_\_\_ Presbyterian Church requests that the Commission on Ministry (COM) approve a **Supply Pastor** relationship with \_\_\_\_\_ for the purpose of providing ministry to the \_\_\_\_\_ Presbyterian Church.

### **Duties of the Supply Pastor shall be:**

### **Review and Accountability**

The **Supply Pastor** \_\_\_\_\_

- Will / will not be a member of this Presbytery
- Will / will not serve as a Moderator of the Session
- Will / will not administer Sacraments

There will be a joint review conducted by the Session and \_\_\_\_\_ in consultation with the Commission on Ministry, every twelve months or more often at the request of any one of the parties.

During this time of service, the **Supply Pastor** will be accountable to the Session of the Church and to the Commission on Ministry of the Presbytery of Philadelphia.

### **Length of Contract/Termination**

This contract is for a period of \_\_\_\_\_ months, beginning on \_\_\_\_\_. The Session or the COM may terminate this contract with \_\_\_\_\_ days notice. The Rev. \_\_\_\_\_ may terminate the agreement with \_\_\_\_\_ days notice and forfeit any payment beyond that period. This is a \_\_\_\_\_ hours/week position

**Compensation Benefits:**

\_\_\_\_\_ will be compensated during the term of this contract as follows:

<b>ANNUAL COMPENSATION</b>		
<i>Effective Salary</i>	Cash Compensation	\$ _____
	Manse Value or Housing Allowance	\$ _____
	Deferred Compensation	\$ _____
	Manse Equity to a deferred compensation plan	\$ _____
	Medical, other than plan	\$ _____
	Additional Insurance Payments	\$ _____
	Other Cash Payments	\$ _____
	<b>Total Effective Salary</b>	\$ _____
<i>% Effective Salary</i>	SECA Supplement: 7.65%	\$ _____
	Pension /Medical Dues: 37%	\$ _____
	<b>Total Compensation Based on Effective Salary</b>	\$ _____
<b>ALLOWANCES/PROFESSIONAL EXPENSES</b>		
	Expenses (travel, professional expenses)	\$ _____
	Study Leave Allowance	\$ _____
	Other Allowances	\$ _____
	<b>Total Allowances</b>	\$ _____
<b>TOTAL PACKAGE</b>		\$ _____
<b>PAID LEAVE</b>	Study Leave (2 weeks minimum)	_____
	Vacation (1 month minimum)	_____
	Other (e.g.: parental, General Assembly)	_____

_____	_____
<b>Clerk of Session</b>	<b>Date of Session Action</b>
_____	_____
<b>Supply Pastor</b>	<b>Date</b>
_____	_____
<b>Moderator, Commission on Ministry</b>	<b>Date of Commission Action</b>