

REPORT OF TERMS OF CALL FOR 2024

Name of Minister: _____ Job Title: _____
Name of Church: _____ Effective Date: _____
Full time or Part time: ☐ F/T (40-45hrs/wk) ☐ 3/4 Time ☐ 1/2 Time ☐ <1/2 Time _____ hrs/wk

REQUIRED:	2024 Presbytery Minimum for Full-time	New Terms of Call for 2024
Effective Salary (cash compensation, housing & utilities)		Total ES: _____
^ Cash Salary		Cash Salary: _____
^ Manse Value or Housing Allowance (1/3 CC)		Housing/Util: _____
^Manse Equity (to a deferred compensation plan)		_____
^Supplemental Health Ins Premiums		_____
^Other "cash" allowances (See BOP's Understanding Effective Salary)		_____
FICA Offset - SECA Supplement (7.65% of ES)	SECA	_____
FT Pension & Med 39% of ES; PT - use BOP calculator	BOP	_____
Vacation		_____
Study Leave		_____
OTHER:		
Expense Allocation: Fully allocated expense and travel with vouchered mileage at current IRS rate	Expenses	_____
Study Leave Allowance	SLA	_____
FMLA		_____
Maternity Leave		_____
Moving Expenses		_____
403(b) Savings		_____
TOTAL		_____

+ For pastors in manses, housing must be at least 30% of Effective Salary.

^ Included in Effective Salary

The Minister received all compensation due last year. ☐ YES ☐ NO
The call includes Presbytery's automatic Cost of Living Adjustment. ☐ YES ☐ NO
Study Leave Allowance **days** during the last year. _____
Vacation **days** during the last year. _____
Was there a salary review with the pastor prior to bringing this compensation package to the congregation? ☐ YES ☐ NO

Action on the 2024 Terms of call was taken by congregation on: _____ Date: _____

Accepted by the minister: _____ Date: _____
Signature Printed Name

Accepted by the congregation: _____ Date: _____
(Clerk of Session) Signature Printed Name

Please return signed form to
915 E. Gowen Ave. Philadelphia, PA 19150

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