

# REPORT OF TERMS OF CALL FOR 2024

Name of Minister: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Name of Church: \_\_\_\_\_ Effective Date: \_\_\_\_\_  
Full time or Part time: ☐ F/T (40-45hrs/wk) ☐ 3/4 Time ☐ 1/2 Time ☐ <1/2 Time \_\_\_\_\_ hrs/wk

<b>REQUIRED: 2024 Presbytery Minimum for Full-time</b>		<b>New Terms of Call for 2024</b>	
Effective Salary (cash compensation, housing & utilities)		Total ES:	_____
^ Cash Salary		Cash Salary:	_____
^ Manse Value or Housing Allowance (1/3 CC)		Housing/Util:	_____
^Manse Equity (to a deferred compensation plan)			_____
^Supplemental Health Ins Premiums			_____
^Other "cash" allowances (See BOP's Understanding Effective Salary)			_____
FICA Offset - SECA Supplement (7.65% of ES)		SECA	_____
FT Pension & Med 39% of ES; PT - use BOP calculator		BOP	_____
Vacation			_____
Study Leave			_____
<b>OTHER:</b>			
Expense Allocation: Fully allocated expense and travel with vouchered mileage at current IRS rate		Expenses	_____
Study Leave Allowance		SLA	_____
FMLA			_____
Maternity Leave			_____
Moving Expenses			_____
403(b) Savings			_____
TOTAL			_____

+ For pastors in manses, housing must be at least 30% of Effective Salary.

^ Included in Effective Salary

The Minister received all compensation due last year. ☐ YES ☐ NO  
The call includes Presbytery's automatic Cost of Living Adjustment. ☐ YES ☐ NO  
Study Leave Allowance **days** during the last year. \_\_\_\_\_  
Vacation **days** during the last year. \_\_\_\_\_  
Was there a salary review with the pastor prior to bringing this compensation package to the congregation? ☐ YES ☐ NO

Action on the 2024 Terms of call was taken by congregation on: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted by the minister: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature Printed Name  
Accepted by the congregation: \_\_\_\_\_ Date: \_\_\_\_\_  
(Clerk of Session) Signature Printed Name

Please return signed form to  
915 E. Gowen Ave. Philadelphia, PA 19150